

### FINANCIAL CLEARANCE CERTIFICATE

Please **submit this to your current School Head or Bursar** for completion and signature and return it together with your Application for Enrolment to [admissions@actshouse.com](mailto:admissions@actshouse.com).

Name of Student: \_\_\_\_\_ Current grade: \_\_\_\_\_

Name of Person responsible for fee payment: \_\_\_\_\_

ID / Passport No. of Person responsible for fee payment: \_\_\_\_\_

Name of School where Student is currently enrolled: \_\_\_\_\_

Telephone numbers of the current school: \_\_\_\_\_

Email address of the current school: \_\_\_\_\_

Annual fees for \_\_\_\_\_ (year) R \_\_\_\_\_

Fees paid to date R \_\_\_\_\_

Fees outstanding R \_\_\_\_\_

Comment: \_\_\_\_\_

**This is to certify that the above person has paid the school fees as indicated.**

Name and Signature of person completing this form: -

\_\_\_\_\_  
Name of Head/Bursar/School Business Manager

\_\_\_\_\_  
Signature of Head/Bursar/School Business Manager

\_\_\_\_\_  
Date



**SCHOOL STAMP**

***This clearance certificate has been approved by ISASA for use amongst member schools.***

I understand that enrolment is contingent upon financial clearance from the previous school. Therefore, and in line with the school's current privacy policies pertaining to the processing of personal and credit information in accordance with the National Credit Act No. 34 of 2005 ("NCA") and the Protection of Personal Information No. 4 of 2013 ("POPIA"), I authorise that my credit information may be processed only for purposes of obtaining financial clearances as stated hereinabove.

Parent 1 - name and signature	Parent 2 - name and signature	Third Party - name and signature